



INTERNAL REVENUE SERVICE

INTERNAL REVENUE AGENT

GS-0512-05/11

➤ **The entry on (start) date is: June 22**

You will earn 4 hours of vacation & 4 hours of sick leave every 2 weeks

➤ **Qualifications:**

- 1. Must be a United States Citizen**
- 2. Must have an undergraduate degree that includes at least 30 semester hours (45 quarter hours) in accounting or 24 semester hours in accounting and an additional 6 semester hours in related subjects such as business law, economics, statistical/quantitative methods, computerized accounting or financial systems, financial management or finance.**

OR

A CPA obtained through written examination in a State, territory or the District of Columbia.

AND

You must possess the following professional accounting knowledges:

**Knowledge of Principles of Accounting;
Knowledge of Intermediate Accounting;
Knowledge of Cost Accounting;
Knowledge of Advanced Accounting; and
Knowledge of Auditing**

The mission of the Internal Revenue Service is to provide America's taxpayers top quality service by helping them understand and meet their tax responsibilities and by applying the tax law with integrity and fairness to all.

Internal Revenue Agent

We are filling three types of Revenue Agents positions under this hire. A short description of each position is found below.

As an Internal Revenue Agent in the Small Business/Self Employed Division (Examination), you will:

- Examine and audit individual, business and corporate tax returns to determine correct federal tax liabilities.
- Conduct examinations relating to compliance with technical requirements imposed by the Internal Revenue Code.
- Interact with taxpayers, tax attorneys and certified public accountants.

As an Internal Revenue Agent in the Small Business/Self Employed Division (Bank Secrecy Act) (BSA), you will:

- Conduct compliance examinations on certain categories of financial institutions and non-financial trades or businesses in order to identify, detect and deter money laundering whether it is in furtherance of a criminal enterprise, terrorism, tax evasion or other unlawful activity.
- Determine if certain financial institutions or non-financial trades or businesses properly register, maintain records, and file reports required by the anti-money laundering statutes and regulations.

As an Internal Revenue Agent in the Tax Exempt and Government Entities (TE/GE) Division you will:

- Apply your professional accounting skills in conducting examinations of employee plans, exempt organizations and government entities.
- Conduct examinations or make determinations on pension plans to ensure compliance with the pension plan provisions of the Internal Revenue Code.
- Be involved in significant education and outreach activities.
- Interact with pension trustees, individual taxpayers, pension attorneys, certified public accountants, enrolled agents and other pension practitioners.
- Make determinations that tax-exempt entities (including religious, charitable and educational organizations) meet the tax law requirements applicable to them.

IRS Internal Revenue Agents are required to conduct appointments at the taxpayer's location to discuss tax matters with taxpayers and/or their representatives.

For more information, contact:

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